

Proposal Number: _____ Decision: _____ Date: _____

Duneland Education Foundation, Inc.

ACORN GRANT
General Information Page

Project Name: _____

Proposer's Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

School: _____ School Telephone: _____

School Address: _____

City: _____ State: _____ Zip: _____

Principal: _____

Beginning Date of Project: _____ Ending Date: _____

Amount of Money Requested: _____

Matching Funds, if any: _____

I understand that acceptance of any grant money entitles the Duneland Education Foundation to list the grant, along with my name, on the "Seeds for Excellence" grant list and to use any submitted photos for promotional purposes. All purchases become the property of the Duneland School Corporation.

Signed: _____

Duneland Education Foundation, Inc.

ACORN GRANT
Guidelines and Selection Criteria

1. The grant request should be innovative and clearly educational. Objectives and evaluation methods should be clearly articulated.
2. The project should involve students as fully as possible and improve student character, achievement or motivation.
3. The grant request must be for a project outside of the school's current budget and may not be used for salaries.
4. Requests for the purchase of equipment alone will not be favorably considered.
5. Projects are encouraged to involve matching funds or resources.
6. Project should fill needs unmet and not be dependent on future funding from the Duneland Education Foundation for success.
7. The same project may not receive funding more than once per year, for a maximum of two (2) years.
8. Grants will be considered and the approval of the school principal is required with the understanding that partial amounts may be awarded depending on the size of the request and availability of funds.
9. If monies are not used solely for the purposes stated in the application, the monies are to be returned to the Foundation.
10. All applications must be delivered to the Foundation post office box or e-mail address.
11. Grant requests may be made by any staff member within the boundaries of the Duneland School Corporation.
12. A written report on the project is to be submitted to the Duneland Education Foundation within 30 days of the termination of the project.
13. Questions regarding the application procedure or the policies and guidelines should be referred to the Duneland Education Foundation at 983-3715 or foundation@duneland.k12.in.us.

14. Acceptance of grant monies entitles the Duneland Education Foundation to include your name and your project in the “Seeds for Excellence” grant list and to use any submitted photos for promotional purposes.

The Duneland Education Foundation provides financial resources to enhance opportunities for educational experiences for all K-12 students of the Duneland community.

Duneland Education Foundation, Inc.

ACORN GRANT
Application Form

1. Complete the general information page and use it as a cover for the text of the project proposal.
2. In the text of the proposal, provide the following:
 - a. Describe the education problem or issue the project will address.
 - b. Tell how this project addresses these problems or issues.
 - c. Identify the goals and objective of the project.
 - d. Describe the activities that will be undertaken.
 - e. Describe the individuals and the number who will be directly involved in the project.
 - f. Describe the methods to be used in assessing whether the project has met its goals.
 - g. Describe any benefit for the community beyond the immediate participants in the project.
 - h. Describe any educational benefits that will last beyond the period of the grant.
3. In addition, append a budget for the project and a letter of approval by your school principal.
4. For additional writing suggestions, see “Acorn Grants for Teachers” link. www.foundation@duneland.k12.in.us.
5. Mail the original application:

Duneland Education Foundation
601 W. Morgan Ave.
Chesterton, IN 46304